

**Policy, Governance & Finance Committee, 10<sup>th</sup> June 2024, Current Committee Projects & Priorities 2024/25 and beyond**

<b>Completed Projects:</b> Relating to Funding Applications, Governance and Legal Matters	
Skate Park Refurb Project:	<b>Funding application to FCC:</b> Project complete as part of the Leys Masterplan Project – opened in March 2024; FCC Grant Funding £57k + WTC funding £107k. <b>Just waiting on the release of the grant funding from FCC</b>
Unterhaching Play Area:	<b>Freehold Transfer:</b> Funded via s106, as part of the Marriotts Shopping Centre. Transfer of play area, copse, lights and wall from WODC complete – with £30k commuted sum for future maintenance funds received.
Temp Works Depot:	Secured unit on Windrush Ind Estate for temporary facility to move from the Leys Depot in March 2024 – entered into a 1 year lease. Also set up welfare facilities at West Witney Sports Ground – had to procure units to support works team.
Corn Ex Illumination Policy	Revised and adopted
Pesticides Policy	
Procurement Policy	
Grant Awards Policy	
Annual Investment Strategy	
Risk Management Policy	

**Projects In Progress:**

Leys Masterplan:	<b>New Lease</b> to Courtside CIC to cover the multi-sports hub and café with sports changing rooms – lease negotiations currently in progress.
West Witney Clubhouse:	<b>New Lease</b> to West Witney Sports & Social Club for the refurbished clubhouse. Planning permission granted for major refurb of clubhouse social facilities and toilets/changing rooms.
West Witney Clubhouse:	<b>Funding – Grants &amp; Loan Application:</b> Project Officer was applying for Community Ownership Funding (COF) – scheme on hold due to elections; S106 held by WODC for improvements – also EMR a/c 319 £147,500. Depending on outcome of grant funding may need to apply for Public Works Loan – factored into 24/25 agreed budget.
Witney Lawn Tennis Club:	<b>New Lease</b> for the tennis courts at West Witney Sports Ground – negotiations complete – report at later agenda item on update.
Works Depot:	<b>Apply for Planning Permission:</b> Plans drawn-up ready to apply for planning permission. Needs to be in place in current financial year 24/25 due to temporary facilities/short term lease agreement and additional cost to Council.
Works Depot:	<b>Funding</b> – need to apply for Public Works Loan – factored into 24/25 agreed budget.
Allotments:	<b>New Lease</b> to WAA – delayed because of internal issues with the WAA Committee
Madley Park Hall:	<b>New lease</b> to Madley Park Hall Trust
Raleigh Crescent Play Area:	<b>Legal Transfer</b> and draw down of S106 funds for play area
NALC Quality Council Status:	Report due to go to Full Council in June/July on achieving Foundation level.
Strategic Plan:	In progress – Town Clerk to focus during Summer Recess.

### Projects in Preparation Pool/Part or Unfunded:

Splash Park Renewal:	<b>Identify Funders</b> for renewal project 2025. Sinking fund held in EMR a/c 361 – balance currently stands at £174,600 but is also available for major repairs, with a bill due for commissioning the splash pad for the 2024 season. Minute ref: PR21 15.01.24; PR120 04.03.24; & PGF173 25.03.24 refer. Officers working on a project plan/scheme for delivery ready for the 2025 season.
Burwell Sports Changing Rooms:	<b>Identify Funders</b> – Possible FA Grants available – Officers exploring. Earmarked Reserve (A/c 368) £47,030 and S106 funding £25,000, total available £72,030. Previous quotations for extension to Burwell Hall Changing rooms were more than budget. Officers working on alternative affordable solution – external lockers and revamp of the existing changing facilities.
Park Run Path WWSG:	<b>Identify Funders</b> - Budget £30k in 24/25 Quotation obtained by Officers approx. £60k Project needs scoping out and co-ordination with other landowners/funders. Also need to consider the possibility of the 3G pitch (see Projects funded by s106 below) being located in the vicinity – may dovetail into this project/funding.
Booking system:	As part of the agreement in taking on more pitches and pavilion P&R agreed on 13.05.24 to look into procuring a new booking system to cope with online pitch bookings etc. Currently no budget available.
New Computer Equipmt:	Town Hall Server coming to the end of its useful life – Officers to do an overall review of its IT provision and future proof its requirements – budget provision in 24/25 of £25k.

**S106 Projects:**

***WODC are looking to the Town Council Officers to deliver the following projects.***

Raleigh Crescent MUSA:	<b>Legal Transfer/Lease?</b> Offsite s106 contribution from Windrush Place development – to replace basketball/youth shelters on Raleigh Cres playing field. Officers have scoped out a project plan – land in ownership of WODC and currently permissions via licence. WTC agreed to project manage and deliver the project. Budget £180k approx. indicative designs have been obtained. Possible delivery by Winter 2024 or Spring 2025.
Windrush Place Pavilion/Pitches:	<b>Legal Transfer from Consortium direct to WTC:</b> Project managed by Developers Consortium/WODC – anticipated delivery by Summer 2025 Confidential item on the future management of this asset went to P&R 13.05.24 – agreed to run as WTC currently runs its other pitches, facilities.
Windrush Place Adventure Play:	<b>Legal Transfer/Lease?</b> WODC requested WTC project manage and deliver this large project. Current issues relate to the underground services, whether overhead cables should be buried. Trying to establish suitable location for the play equipment. Anticipated delivery based on WTC resource availability will likely be 2025/26.
Waterford Road Play Area:	<b>Legal freehold transfer:</b> Remedial works being carried out prior to legal freehold transfer from WODC.
Madley Park Play/Teen Zone:	<b>Leasehold transfer</b> Part of a long-term project Madley Park Playing Fields – currently waiting on leasehold transfer from WODC to coincide with below - 2029.
Madley Park Playing Fields:	Historic expression of interest to take on the ownership/management of the pitches – however land is part of a dual agreement with OCC/WGS/WODC – expires 2029. P&R agreed to wait until 2029.
3G Pitch:	WODC Cabinet to decide location in June 2024 – possibly WWWSG; possible s106 won't cover the full cost of the 3G pitch and associated infrastructure – such as fencing.